

Hamilton Creek School

32135 Berlin Road
Lebanon, OR 97355
Ph. 541.451.8574
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Web <http://Hamilton-creek@lebanon.k12.or.us>



August 21, 2020

Dear Hamilton Creek Families,

Welcome to the 2020-21 school year! If you're new to our school, welcome to the family. If you're returning, it's great to have you back. Regardless of your past experience at The Creek, this year will be a unique experience for us all as we begin teaching without students on campus for the first time in our school's history. We know this poses many challenges to families and we are committed to working with you to problem-solve the best we can. Right now your health and safety, and giving your student the best possible education we can are our top priorities. Thank you for your continued patience and support as we improve and grow in COVID-era education. While we don't have all of the answers yet, we're doing our best to expand our knowledge base to become better distance educators.

New to The Creek

Please welcome the following new staff members to Hamilton Creek:

Kristina Kinney - Kindergarten, Susan Norris - Office Manager, Kelly Zaina - Kitchen Manager
Returning but still pretty new!

Tayo Mulholland - 5th grade, Kara Enright - Kindergarten Assistant (new position)

Distance Learning

As you already know, all of our students will begin the year online in a comprehensive distance learning program. Our school district will be using Canvas as our learning management system. You can watch a video about [Canvas here](#), and information and training will be available to families and students. Students will be expected to attend daily and participate in the assignments, activities, and discussions created by their teacher(s). Attendance will be taken each day, as well. The school day will be broken up into two main sections on Monday, Tuesday, Thursday, and Friday: mornings will be live instruction and guided practice with their teacher(s) - synchronous learning; and afternoons will be independent work and practice - asynchronous learning. Wednesdays will be all asynchronous time. See the attached images for a more detailed "day in the life" of a distance learner. Much of what we do this fall will require adult support in the home, especially as we get started and with our youngest learners. We thank you for your partnership and understand the stress this puts you under. Many of us have our own kids in school as well, so we can relate. *We're here to support you, too.* We have staff available to answer questions, walk you through the learning systems, and help however we are able.

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Technology

For students to fully participate in Canvas and to interact with their teacher, everyone will need some basic technology. A PC, laptop, or Chromebook with a camera and microphone that can access high speed internet at home is vital. We have Chromebooks available to check-out to students as needed. See the attached calendar for the dates and times we will be checking these out. We realize high speed internet is a resource not every family has access to. Our district technology department has increased the range of our school WIFI capabilities so you can access high speed internet from our parking lot, or any school parking lot in the district. See the attached school map for access points. While this isn't ideal, it's the best we can offer at this time. We hope to create opportunities for students to come on campus to utilize technology with staff support in the very near future. If your technology needs change during the fall, please communicate that with your child's teacher and they will put you in contact with someone who can help.

Building Hours and Access

During our comprehensive distance learning, the school itself will be closed. Staff members may utilize campus for teaching and communicating with families (i.e. making phone calls), but guests and visitors are not allowed to enter without an appointment. The best way to communicate with teaching staff will be through email or other means they share with you (i.e. Class Dojo). Class Dojo will be used as both an individual teacher and school-wide communication tool. You can sign up and login at <https://www.classdojo.com> or with help from your child's teacher. If you need to communicate with the office, you can call the school between 7:30-3:30 or leave a message, and the office will return your call as soon as possible.

School Breakfast and Lunch

Our district will continue to offer breakfast and lunch to students during distance learning. Information on times and locations will be made available soon. The summer meal program will continue until August 28th - same times and locations. See attached flyer.

Calendar of Important Dates

August 24-27	Staff return to work and begin training, planning, and preparation.
August 28	Non-contract day for teachers and assistants; Our office will be open for calls, 7:30-3:30

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September 1-3	Kindergarten Assessment* (scheduled through the office)
September 1,2	Chromebook Check out - call ahead to check availability; <u>Drive-thru checkout system in the bus-slip.</u> *Kindergarten families can check out Chromebooks during their assessment time. September 1st: 9-11am, 2-4pm September 2nd: 2-4pm, 5-7pm
September 8	Virtual Open House! Students will find out who their teachers are this year and get information about the start of class. Teachers will communicate with families from 7:30-3:30 throughout the day.
September 8-11	First Grade Assessment (scheduled by teacher)
September 9	First Day of School for 1st through 8th grade (soft start for 1st)
September 14	First Day of School for Kindergarten

We're looking forward to working with you and your student(s) this year and are committed to creating the best possible online learning experience we can. If you're looking for ways to get involved and to support our school community, you can reach out to the Hamilton Creek PTA via their Facebook page. They do some amazing things for our kids and I'm sure will be looking for new and creative ways to help out!

Thanks again for your support as we get this year off the ground. Please be patient with our teachers and assistants as they are all learning Canvas and many other digital teaching strategies that they haven't used in the past. They're working hard and care so much about your students. We all do! Go Cougars!

Sincerely,

A handwritten signature in black ink, appearing to read 'Jordon Ford'.

Jordon Ford
Principal










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See attachments: "A Day in the Life" of a distance learner, Nutrition Services Flyer

		<h2 style="text-align: center;">Comprehensive Distance Learning An Elementary Student's Day (K-5)</h2>	
Morning Session (Synchronous) 8:30am - 11:00am* (break built in by each teacher)		Students will follow a learning plan live, online, directed by their teacher.	
 <p>Good Morning Wake Up, get Dressed, Smile and Enjoy Breakfast</p>	 <p>Get Ready for School Organize Your Space, Materials and Log On</p>	 <p>Teacher Facilitated Learning Synchronous and Asynchronous Learning Guided by the Teacher</p>	 <p>Complete Learning Tasks</p>
Enjoy Lunch and a Break 11:00-12:00			
Afternoon Session (Asynchronous) 12:00-1:15*		Students will complete activities independently and may participate in PE, music, and other tasks (setup by their teachers, working independently)	
 <p>Connect with Your Teacher</p>	 <p>Complete Learning Tasks</p>	 <p>Work With A Friend</p>	 <p>Listen To Music, Create, Read, Exercise</p>
<p>Teacher-Facilitated Learning (Synchronous, morning session) will be both live learning sessions and recorded for students who are absent to allow flexibility for your student and family. We are committed to provide your child a well-rounded learning experience and look forward to working with you.</p> <p>* Times may vary by grade level (i.e. Kindergarten may have less synchronous time than 5th grade) - teachers will clarify specific times.</p>			

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Comprehensive Distance Learning A Middle School Student's Day (6th-8th)

Morning Session (Synchronous) 8:00am - 12:15pm
 (break from 10:25-10:40)

Students will go through a "bell schedule" much like they would on campus, working with each of their core teachers every morning live, online.



Good Morning
 Wake Up, get Dressed, Smile and Enjoy Breakfast



Get Ready for School
 Organize Your Space, Materials and Log On



Teacher Facilitated Learning
 Synchronous and Asynchronous Learning Guided by the Teacher



Complete Learning Tasks



Enjoy Lunch and a Break 12:15-1:15

Afternoon Session (Asynchronous) 1:15pm - 2:30pm

Students will complete activities independently and may participate in PE, Band, and other tasks (setup by their teachers, working independently)



Connect with Your Teacher



Complete Learning Tasks



Work With A Friend



Listen To Music, Create, Read, Exercise



Teacher-Facilitated Learning (Synchronous, morning session) will be both live learning sessions and recorded for students who are absent to allow flexibility for your student and family. We are committed to provide your child a well-rounded learning experience and look forward to working with you.

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**LCSD Summer Meal Program
June 12-August 28
Free meals for ages 1-18.**

Monday, Wednesday and Friday*

LHS	9:00-11:00
Hamilton Creek	9:30-10:00
Old Waterloo School	9:20
Fire Station 35	9:40
Turning Point Church	10:05
Sodaville City Hall	10:25
Lacomb School	9:30-10:00
Providence Vineyard Church	9:25
Brewster Rd/Lacomb Dr	9:55

*2 breakfasts and lunches will be given per child on Monday and Wednesday. 1 breakfast and lunch per child on Friday. Children do not need to be present.



No meals served July 3rd.

This institution is an equal opportunity provider.

**Comidas en el verano de LCSD
12 de junio-28 de agosto
Comida gratis para niños de 1-18 años**

Los lunes, miércoles y viernes*

LHS	9:00-11:00
Hamilton Creek	9:30-10:00
Vieja escuela Waterloo	9:20
Estación de bomberos 35	9:40
Iglesia Turning Point	10:05
Ayuntamiento de Sodaville	10:25
Escuela de Lacomb	9:30-10:00
Iglesia Providence Vineyard	9:25
Brewster Rd/Lacomb Dr	9:55

*Hay 2 desayunos y almuerzos para cada niño los lunes y los miércoles. Hay 1 desayuno y almuerzo para cada niño los viernes. Los niños no tienen que estar presentes.



No hay comidas el 3 de julio.

Un proveedor de oportunidad igual.